

## Courier

CRIBWARE<sup>®</sup> Courier is an automated e-mail scheduler and transmitter. CRIBWARE reports can be scheduled to run at a specific time and Courier will automatically run the report and e-mail the resulting HTML or text file to the designated recipient(s).

Courier automates an e-mail process that occurs on a regular basis. You can set it up so a recipient receives e-mail with one or more attachments on a daily, weekly, or monthly basis. Courier not only runs a report and sends the results, but also allows the user to send any file from any location. If a user manually places a text file in a specific location each day, you can set Courier up to send the text file to a designated recipient every day.

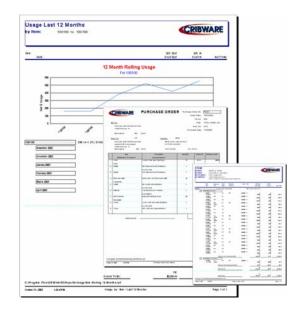
Contact Name	10	Cc	Send Date	Send Time	Attachments	Send Interval
John Hanson	John.Hanson@msn.com	Bill.Richards@msn.com	9/21/03	7:00 AM	1	Daily
Sarah James	SarahJames@hotmail.com		9/26/03	6:00 PM	1	Weekly - Friday
Brian Olson	bOlson@GenCo.com		10/1/03	1:59 PM	1	Monthly - Day 1
George Banks	George_Banks@yahoo.com		9/30/03	8:08 PM	1	Monthly - Last Day
Sally Pieper	S.Pieper@msn.com		9/24/03	8:10 PM	1	Weekly · Wednesday
Add Reci	ipient Edit Re		Recipient		_	able Outlook Security Gua

## Features

- Automatically sends email at a scheduled time
- Transmitting interval: Daily, weekly, or monthly
- Electronically runs and sends any designated CRIBWARE report
- Attach HTML or text files
- Multiple scheduled email activities
- Multiple recipients and CCs

## **Benefits**

- Timely reporting
- Standardized reporting process
- Reduces human intervention in report generation
- Send reports to remote locations
- Eliminates fax and paperwork errors



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