

# **Inventory Adjust**

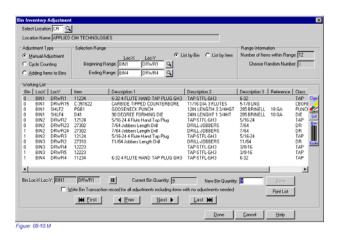
The CRIBWARE application allows inventory adjustments to be made to compensate for human and process errors, or to easily and efficiently setup inventory items in new locations.

### **Manual Adjustment**

Manual adjustment allows users to manually adjust the quantities for selected items. Adjusting item quantities by using the Inventory Adjustment function rather than the Item Information screen, writes a database record documenting adjustment.

#### Add Items

Adding items to bins by using the Inventory Adjustment function rather than the Item Information screen is a much faster process when many items are being added to a location. This is an efficient technique for setting up a new location.



### **Cycle Counting**

The cycle counting function randomly selects items for a physical inventory to be performed on. The results of the cycle counting show discrepancies in inventory levels that may be a result of items that are leaving the crib location without being checked out or incorrect data entry. A resulting inventory accuracy report documents the accuracy of the inventory levels.

### **Benefits**

- Helps maintain accurate inventory records
- Eliminates need for physical inventory
- Estimates accuracy of inventory
- Facilitates easy addition of non-purchased items to bins
- Enables guick implementation and setup of new locations

#### **Features**

- Selects items for random cycle counting
- · Creates sequential bin list and contents for items to be counted
- Writes transaction record on all inventory adjustments: and records all items that did not require adjustment
- Prints bar code labels for selected items in location order
- Print reports on adjusted items

## **Related Reports**

- Inventory Accuracy Report
- Cycle Counting Report
- Bin Sort Report
- Print Bar codes in Bin Order



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